Notice of the 10th Annual General Meeting

Notice is hereby given that the 10th Annual General Meeting of **Pak-Qatar Family Takaful Limited** (the Company) will be held on Thursday, 28th April 2016 at 10 hours at the Head Office of Qatar International Islamic Bank, Grand Hammad Street, Doha, Qatar, to transact the following business:

Ordinary Business:

1. To confirm the minutes of last general meeting of the Company.

2. To receive, consider and adopt the annual Audited Accounts of the Company for the year ended December 31, 2015 together with the Directors' & Auditors' Reports thereon.

3. To appoint auditors of the Company for the year ending December 31, 2016 and fix their remuneration. The present auditors M/s. Deloitte Yusuf Adil, Chartered Accountants (member of Deloitte Touche Tohmatsu Limited), being eligible, have offered themselves for re-appointment as Statutory Auditors.

4. To elect seven directors of the company, as fixed by the board of directors, in accordance with the provision of section 178(1) of the Companies Ordinance, 1984. The name of retiring directors are as follows:

   I. H.E. Sheikh Ali Bin Abdullah Thani J. Al-Thani
   II. Mr. Abdul Basit Al Shaibei
   III. Mr. Said Gul
   IV. Mr. Ali Abdullah Darwesh
   V. Mr. Muhammad Owais Ansari
   VI. Mr. Zahid Hussain Awan
   VII. Mr. Ali Ibrahim Al Abdul Ghani

5. To transact any other ordinary business as may be placed before the meeting with the permission of the Chair.

By order of the Board

Muhammad Kamran Saleem
Company Secretary

07 April 2016
Karachi

Notes:

a. A member of the Company entitled to attend and vote at this meeting may appoint another member as his/her proxy to attend and vote on their behalf. A corporate entity being a member may, by means of a resolution of its directors, appoint a person who is not a member, as proxy or as its representative under section 162 of the Companies Ordinance 1984.

b. Proxies, in order to be effective, duly completed and signed proxy forms must be received at the Company's head office at least 48 hours before the time of the Meeting. In case of corporate entity, the Board of Directors' resolution/ power of attorney with the specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of meeting. The proxy shall produce his/her original CNIC or original passport at the time of the Meeting.

   A member shall not be entitled to appoint more than one proxy. If more than one instrument of proxy are deposited by a member with the Company, all such instruments of proxy shall be rendered invalid. No person shall act as proxy unless he/she is a member of the Company except corporation being a member may appoint as its proxy any officer of such corporation whether a member of the Company or not.

c. Members are requested to immediately notify/submit the following, if not earlier provided;
   i. Change in their Addresses, if any.
   ii. Valid & legible photocopy of Computerized Nation Identity Cards (CNIC) for individuals and National Tax Number (NTN) for both Individuals & Corporate entities.

d. Further to above, attention of members is requested to the following:
   i. SECP through its Notification SRO 787 (I)/2014 dated September 8, 2014 has allowed the circulation of Audited Financial Statements along with Notice to members of the Company through e-mail. Therefore, all members of the Company who wish to opt this facility are requested to send their e-mail addresses. The consent form for electronic transmission could be downloaded from the Company's website.

      The Company shall, however, provide hard copy of the Audited Financial Statements to its shareholders, on request, free of cost, within seven days of receipt of such request.

   ii. Disclosure of SRO No. 1027(1)2014 dated November 13, 2014 clause 1(b) for video facility for general meeting: As per subject SRO "The company may provide video conference facility to its members for attending the general meeting at place other than the town in which general meeting is taking place after considering the geographical dispersal of its members; Provided that it members, collectively holding 10% or more shareholding residing at a geographical location, provide their consent to participate in the meeting through video conference at least 10 days prior to date of meeting. The Company shall arrange video conference facility in that city subject to availability of such facility in that city".